

August, 2011

Dear Teacher,

The American Needlepoint Guild will celebrate its Forty-First Anniversary Seminar from August 23-30, 2013 in Anaheim, California. It is our pleasure to invite all teachers, past and present, to propose to be part of this celebration. The Seminar theme for 2013 is "California Stitchin". We welcome a variety of classes that conform to, or support, ANG's definition of needlepoint: ***"Any counted or free stitchery worked by hand with a threaded needle on a readily countable ground."***

While "traditional" needlepoint classes on countable grounds such as 14, 18, and 24 counts are always welcome, we are also interested in process classes that offer innovative techniques, classes in color and/or design, judging, teaching, and needlework history classes. If you have any questions about what type of proposals might be appropriate, please do not hesitate to contact me to discuss your ideas. We encourage you to submit a variety of proposals of multiple lengths (1, 2, 3, or 4 days) to allow us to balance our schedule while being good stewards of ANG resources, as we usually strive to contract a teacher for a minimum 4 teaching days.

The Faculty Selection Committee will meet February 16, 17, and 18, 2012 in the Elk Grove, CA area. Your proposals are due to me by February 3, 2012 and you will be notified of our decisions by late February, 2012.

Guidelines

1. Your proposal should be a new project or format that has not been offered previously at other seminars or sold as a kit, painted canvas, design, or booklet. (See exception for Encore classes noted below.)
2. The Seminar Faculty Committee may select a previously taught class, designated as an Encore, if the Committee decides that such a repetition is of interest to Seminar participants. If you have a class that you have previously taught for ANG or for another organization that you would like to have us consider as an Encore, you may submit it to the Committee, clearly marking it as an "Encore" submission. Please note when and where your class has been taught.
3. Each proposal must be submitted in a separate folder. Place a photograph, colored line drawing, or other visual representation of your project on the cover of your folder. The ICNA Universal Proposal Cover Sheet should be the first inside page of your submission. Please supplement this form with enough information to document this class for the Faculty Selection Committee. It is your responsibility to supply sufficient supporting explanations and visual aids to show the proposal to its advantage so the SFC can "see" your class as you envision it. Unframed stitched or partially-stitched projects (or color photocopies of them) are welcome. For notebook, process and color and/or design classes, format and content should be explained in full detail. Please include approximate design size (for finished projects), ground and thread samples, small stitched samples, and lesson plans or teaching booklets to aid the Committee with its evaluations and choices. Your current résumé is also helpful.
4. The pieces and classes (visual representations) selected for the Anaheim Seminar MUST be completed for display at the Philadelphia Seminar which begins August 24, 2012. Your final class project, if mailed/shipped, must be received by August 14, 2012. Hand-carried class projects must be given to the Exhibit Chair by August 23, 2012.

Please remember your piece or visual representation will be photographed for the Seminar Brochure at this time.

5. Final class descriptions for the 2013 Seminar brochure will be required by July 1, 2012. Your class description, which is not to exceed 90 words, should be an accurate description of all materials/supplies needed, color options, proficiency level, and kit contents. You will be given a chance to review the final description before it is published. If you wish, you may provide a longer description for use on the ANG website.

Financial Information

The current American Needlepoint Guild teaching fees for Seminar are \$150 for a half day class (three hours) and \$300 for a full-day class (six hours) for first time teachers. Returning teachers will be paid based on the Teachers' checklist, found on the ANG website, <www.needlepoint.org/forms.htm>, as Teacher Level, Professional Level 1 or Professional Level 2. The Teachers' Checklist needs only to be completed once unless there have been changes in education or experience. Teachers will also receive reimbursement allowances toward lodging and travel expenses, with details to be provided in your contract. Additional copies of the Universal Proposal Cover Sheet and this letter at the ANG website <www.needlepoint.org/forms.htm> after October 1, 2011.

We look forward to your proposals to help us celebrate "California Stitchin'" – please contact me if you have any questions.

Sincerely,

Candy Chadderton
Seminar Faculty Committee Chair, Anaheim, 2013

Address for proposal submission: 10146 Jenny Lynn Way, Elk Grove CA 95757, cell: 916-812-3141