

August 2016

Dear Teacher,

The American Needlepoint Guild will celebrate its Forty-Sixth Anniversary Seminar August 22 through August 27, 2018, with classes beginning on August 23rd in Washington D.C. It is our pleasure to invite all teachers to propose for this celebration. The Seminar theme for 2018 is “Stars, Stripes, and Stitches”. We welcome a variety of classes that conform to, or support, ANG’s definition of needlepoint: **“Any counted or free stitchery worked by hand with a threaded needle on a readily countable ground.”**

While “traditional” needlepoint classes on countable grounds such as 14, 18, and 24 counts are always welcome, we are also interested in process classes that offer innovative techniques, classes in color and/or design, judging, teaching, and needlework history classes. If you have any questions about what type of proposals might be appropriate, please do not hesitate to contact me to discuss your ideas. We encourage you to submit a variety of proposals of multiple lengths (1/2, 1, 2, 3, 4, or 5 days) to allow us to balance our schedule while being good stewards of ANG resources.

The Faculty Selection Committee will meet in a virtual format on February 3- 4, 2017. Your proposals need to be received by January 20, and you will be notified of our decisions in late February 2017.

Guidelines

1. Your proposal should be a new project or format that has not been offered previously at other seminars or sold as a kit, painted canvas, design, or booklet. (See exception for Encore classes noted below.)
2. The Seminar Faculty Committee may select a previously taught class, designated as an Encore, if the Committee decides that such a repetition is of interest to Seminar participants. If you have a class that you have previously taught for ANG or for another organization that you would like to have us consider as an Encore, you may submit it to the Committee, clearly marking it as an “Encore” submission. Please note when and where your class has been taught.
3. Each proposal must be submitted in a separate file or folder if hard copies are mailed. Include a photograph, colored line drawing, or other visual representation of your project on the cover of your folder. The Standard Proposal Summary Sheet should be the second page of your submission. Please supplement this form with enough information to document this class for the Faculty Selection Committee. It is your responsibility to supply sufficient supporting explanations and visual aids to show the proposal to its advantage so the SFC can “see” your class as you envision it. Pictures, high quality scans, or color photocopies of unframed stitched or partially stitched projects are encouraged. For notebook, process and color and/or design classes, format and content should be explained in full detail. Please include approximate design size (for finished projects), ground and thread samples, small stitched samples, and lesson plans or teaching booklets to aid the Committee with its evaluations and choices. Your current résumé is also helpful.

Electronic proposals are due January 20, 2017. I will acknowledge that I've received your proposal and will review them to see if there is any additional information that the Committee needs. If anything is missing I will let you know by January 27, and I will need your response no later than February 2, 2017.

4. The pieces and classes (visual representations) selected for the Washington D.C. Seminar MUST be completed for display at the Anaheim Seminar, which begins August 26, 2017. Your final class project, if mailed/shipped must be received between July 31 and August 18, 2017. Hand-carried class projects must be given to the Exhibit Chair by August 24, 2017. Please remember your piece or visual representation will be photographed for the Seminar Brochure at this time.
5. Final class descriptions for the 2018 Seminar brochure will be required by June 1, 2017. Your class description, which is not to exceed 90 words, should be an accurate description of all materials/supplies needed, color options, proficiency level, and kit contents. You will be given a chance to review the final description before it is published. If you wish, you may provide a longer description for use on the ANG website.

Financial Information

The current American Needlepoint Guild teaching fees for Seminar are \$350 per teaching day (\$175 for half days) for first-time Seminar Teachers. Returning Seminar Teachers will receive \$400 per teaching day (\$200 for half days). Teachers will also receive reimbursement allowances toward lodging and travel expenses, with details to be provided in your contract.

We look forward to your proposals celebrating "Stars, Stripes, and Stitches". Please contact me if you have any questions.

Sincerely,

Joyce Pugh
Seminar Faculty Committee Chair, Washington D.C., 2018
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