

October, 2010

Dear Teacher,

The American Needlepoint Guild will celebrate its Fortieth Anniversary Seminar from August 24-31, 2012 in Philadelphia. It is our pleasure to invite all teachers, past and present, to propose to be part of this celebration. In keeping with the Seminar theme of "Yesterday, Today, and Tomorrow," we look forward to receiving proposals from those memorable instructors who have helped shape our history as well as those newer teachers who will be a significant part of our future. We welcome a variety of classes that conform to, or support, ANG's definition of needlepoint: ***"Any counted or free stitchery worked by hand with a threaded needle on a readily countable ground."***

While "traditional" needlepoint classes on countable grounds such as 14, 18, and 24 counts are always welcome, we are also interested in process classes that offer innovative techniques, classes in color and/or design, judging, teaching, and needlework history classes. If you have any questions about what type of proposals might be appropriate, please do not hesitate to contact me to discuss your ideas. We encourage you to submit a variety of proposals of multiple lengths (1, 2, 3, or 4 days) to allow us to balance our schedule while being good stewards of ANG resources, as we usually strive to contract a teacher for a minimum 4 teaching days.

The Faculty Selection Committee will meet February 2,3, and 4, 2011 in the Chicago area. Your proposals are due to me by January 21, 2011 and you will be notified of our decisions by mid February, 2011.

Guidelines

1. Your proposal should be a new project or format that has not been offered previously by other seminars or sold as a kit, painted canvas, design, or booklet. (See exception for Encore classes noted below.)
2. The Seminar Faculty Committee may select a previously taught class, designated as an Encore, if the Committee decides that such a repetition is of interest to Seminar participants. If you have a class that you have previously taught for ANG or for another organization that you would like to have us consider as an Encore, you may submit it to the Committee, clearly marking it as an "Encore" submission. Please note when and where your class has been taught.
3. Each proposal must be submitted in a separate folder. Place a photograph, colored line drawing, or other visual representation of your project on the cover of your folder. The ICNA Universal Proposal Cover Sheet should be the first inside page of your submission. Please supplement this form with enough information to document this class for the Faculty Selection Committee. It is your responsibility to supply sufficient supporting explanations and visual aids to show the proposal to its advantage so the SFC can "see" your class as you envision it. Unframed stitched or partially-stitched projects (or color photocopies of them) are welcome. For notebook, process and color and/or design classes, format and content should be explained in full detail. Please include approximate design size (for finished projects), ground and thread samples, small stitched samples, and lesson plans or teaching booklets to aid the Committee with its evaluations and choices. Your current résumé is also helpful. You will be contacted in mid March 2010 with the status of your submission.
4. The pieces and classes (visual representations) selected for the Philadelphia Seminar **MUST** be completed for display at the San Antonio National Seminar which begins

August 26, 2011. Your final class project, if mailed/shipped, must be received by August 15, 2011. Hand-carried class projects must be given to the Exhibit Chair by August 25, 2011. Please remember your piece or visual representation will be photographed for the Seminar Brochure at this time.

5. Final class descriptions for the 2012 Seminar brochure will be required by July 1, 2011. Your class description, which is not to exceed 90 words, should be an accurate description of all materials/supplies needed, color options, proficiency level, and kit contents. You will be given a chance to review the final description before it is published. If you wish, you may provide a longer description for use on the ANG website

Financial Information

The current American Needlepoint Guild teaching fees for National Seminar are \$150 for a half day class (three hours) and \$300 for a full-day class (six hours) for first time teachers. Returning teachers will be paid based on the Teachers' checklist, found on the ANG website, <www.needlepoint.org/forms.htm>, as Teacher Level, Professional Level 1 or Professional Level ?. The Teachers' Checklist needs only to be completed once unless there have been changes in education or experience. Teachers will also receive reimbursement allowances toward lodging and travel expenses, with details to be provided in your contract. Additional copies of the Universal Proposal Cover Sheet and this letter at the ANG website <www.needlepoint.org/forms.htm> after October 1, 2010.

We look forward to your proposals to help us celebrate "Yesterday, Today, and Tomorrow" – please contact me if you have any questions.

Sincerely,

Joanne Colandrea
Seminar Faculty Committee Chair, Philadelphia, 2012

Address for proposal submission: 7331 Baybury Road, Downers Grove, IL 60516, cell: 630-926-0411