

# ICNA Standard Proposal Summary Sheet

*The cover of your proposal must be a picture, line drawing or other visual representation of your class. This form must be the first inside page of the proposal.*

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State and Zip \_\_\_\_\_

Contact Information: (phone) \_\_\_\_\_ (cell phone) \_\_\_\_\_  
(email) \_\_\_\_\_

1. Class Title: \_\_\_\_\_

2. Technique: \_\_\_\_\_

3. Ground material: \_\_\_\_\_

4. Type of Class  set project  color and/or design class  
 notebook  other (explain): \_\_\_\_\_

5. Length of class (specify hours or days): \_\_\_\_\_

6. Student Level:  basic  advanced intermediate  
 basic-intermediate  advanced  
 intermediate  all levels

7. Kit: estimated kit cost (in US dollars): \_\_\_\_\_  
 cost is for complete kit (other than stretcher bars, frame or hoop and usual class stitching supplies)

student must purchase other materials (list items and approximate cost):  
\_\_\_\_\_  
\_\_\_\_\_

student will have a choice of color and/or threads

8. Audio/Visual Equipment Needed: \_\_\_\_\_

9. Other special classroom needs: \_\_\_\_\_

10. Prestitching required:  yes: Number of hours: \_\_\_\_\_

\_\_\_ no

11. Has this project ever been accepted by another seminar, sold commercially or taught?

\_\_\_\_\_  
If yes, please elaborate: \_\_\_\_\_